

TOWN OF GUILDHALL  
SPECIAL SELECTBOARD MEETING

Tuesday, October 11, 2016 at the Guild Hall at 10:00 A.M.  
Minutes

1. Call to Order            10:12 AM

2. Introductions

James 'Pete' Fay, Selectboard Chair; Richard 'Stretch' Martin, George Blakeslee, Town Clerk

Rob Bast, Architect; Dennis Bacon, Clerk of the Works; Casey Rodd, Rodd Roofing; Misty Sinsigalli, USDA RD; Tracy Montminy, USDA RD; Jon Harries, USDA RD

Richard Burgess

3. Citizens' Concerns    none

4. Announcements        none

5. Pre-Construction Meeting for Guild Hall Roof Repair Bids

- A. R Bast reviewed the bidding and bid award process.
- B. \$1000 Allowance is in the contract to cover any unforeseen construction issues – any issue that would require a greater expense will be discussed prior to any remedial work taking place.
- C. Time Frame: 2 weeks to obtain the steel roofing. Work to commence immediately thereafter. Completion to be within 80 days.
- D. Color: Selected 'Hemlock Green'

6. Action: Contract signing for Guild Hall Roof Repair Bid

- A. R Bast reviewed each contract document and added agreed upon items that had to be filled in (see completed contract on file for details)
- B. Rodd Roofing Certificate of Insurance will be mailed to R Bast before work commences. It will be added to the A101 portion of the contract.
- C. Contract documents were signed: James 'Pete' Fay, for the Town; Casey Rodd, for Rodd Roofing; Robert Bast, for the Architect

7. Other                    none

8. Executive Session (if needed)        none

9. Adjournment            11:07 AM