

TOWN OF GUILDHALL
SELECTBOARD MEETING
Wednesday, March 15, 2017 6:30 PM
Minutes

1. Call to Order 6:40 pm
2. Introductions
James “Pete” Fay (JPF), Selectboard Chair (via speakerphone); Richard “Stretch” Martin (RSM), Selectboard Vice-Chair; Gary Brown (GBr), Selectboard Clerk; George Blakeslee (GB), Town Clerk & Treasurer, Lister, Moderator

Pat Rogers (PR), Z.A.; Rich Carlson (RC), Auditor; Al McVetty (AM), Asst Road Commissioner; Susan McVetty (SM), Cemetery Commissioner; Rich Burgess;

Orientation

3. Duties of Office - Selectboard handbook in town office for reference
4. Open Meeting Law – applies to Selectboard meetings
5. Robert’s Rules of Order – governs Selectboard meetings

Organizational

6. Election of Selectboard Officers M,S,A
 - a. Pete Fay - Chair
 - b. Stretch Martin - Vice
 - c. Gary Brown - Clerk
7. Regular Meeting Day and Time – 3rd Wed 6:30pm
8. Choice of Newspapers for Postings – NWW, Caledonian, Democrat
9. Receipt of Bank Statements – Gary Brown
10. Town Election Results; Filling Vacancies – none to be filled
11. Appointment of Officers M,S, A
 - a. Contact each Appointed Position incumbent and inquire if they will continue
 - b. Appoint John Shaw to Water Commission
 - c. post Town Service Officer

Regular

12. Approval of Minutes
 - a. Regular Meeting, February 15, 2017 M,S, A
13. Citizens’ Concerns
 - a. Road Posting? As soon as signs are completed
14. Announcements
 - a. Rabies Clinic Saturday March 18, 2017 10 – 11 AM
 - b. Dog License Renewal deadline April 1, 2017
15. Reports from Boards, Officers, Committees:
 - a. Treasurer’s Report M,S,A – pending audit
 - i. Revenue \$29,612 vs. Expense \$ 60,572 (Jan 1 – Mar 14)
 - ii. WGSB/CDARS Balance \$114,503

- iii. Budget vs. Actual – see handout
- b. Delinquent Property & Water Tax Collector
 - i. Report - see handouts
 - ii. Tax Sale update – Calef property (on hold, pending family action)
 - iii. L. Wilson would charge \$700 + do all paperwork & sale
E. Zuccaro would charge \$1500-2000 and we do paperwork & sale
 - iv. Selectboard can appoint any attorney they wish for tax sales
- c. Road Commissioner's Report
 - i. Winter snow plowing update
 - ii. Better Road Grant – RSM signed
 - iii. Hydroseeder coop.option – table for more information
 - a. Road work must be hydroseeded or rocked
 - b. Town can join coop for \$500 initial; \$200 annual
 - c. Town would need to have someone trained to use it
 - d. Is there anyone else? Leo Enos? Tom Styles? Would it cost more?
 - e. Fee should be based on road mileage
 - iv. Date for annual meeting with Shauna Clifford
 - i. 10 am (T, W, H, F)
- d. Listers' Report
 - i. Certificate of No Appeal or Suit Pending - signed
- e. Zoning Admin's Report
 - i. Will hold a Public Hearing for a Conditional Business (Brewery/Brew Pub)
- f. Grants Committee Report
 - i. Renovation Phase 1 & 2 complete
 - ii. Meeting upcoming to plan Phase 3
 - iii. Planning a sweatshirt sale fund raiser
 - iv. PACIF safety grants – only \$1000 due to our Workman's Comp contribution
- g. Purchasing Policy Drafting Committee report
 - i. Purchasing Policy - M,S, A

16. Old Business:

- i. Salt Shed (Railroad Park) title search proposal M,S,A
- ii. 60 days

17. New Business

- i. Annual Tax Map update contract M, S, A

18. Other - none

19. Executive Session (if needed) - N/A

20. Signing of Orders

21. Adjournment 7:49 pm