

**TOWN OF GUILDHALL
SELECTBOARD MEETING
Wednesday, January 18, 2017 6:30 PM
Minutes**

1. Call to Order 6:32 PM

2. Introductions
James “Pete” Fay (JPF), Selectboard Chair (via speakerphone); Richard “Stretch” Martin (RSM), Selectboard Vice-Chair; Gary Brown (GBr), Selectboard Clerk; George Blakeslee (GB), Town Clerk & Treasurer, Lister, Moderator

Pat Rogers (PR), Z.A.; Eileen Thietten (ET), Lister; Al McVetty (AM), Asst Road Commissioner

3. Approval of Minutes
 - a. Regular Meeting, December 21, 2016 M, S, A
 - b. Special Budget Meeting, January 16, 2017 M, S, A

4. Citizens’ Concerns none

5. Announcements
 - a. County budget Deliberative Session– Monday, Jan. 30 9:00 AM
 - b. VLCT Special Meeting Warning

6. Reports from Boards, Officers, Committees:
 - a. Treasurer’s Report
Revenue \$889,556 vs. Expense \$ 863,983
WGSB Balance \$153,411
Budget vs. Actual

 - b. Delinquent Tax Collector Report – see handouts
SM will consult with DTC about conducting a tax sale
Zuccaro & Willis are Town attorneys

 - c. Road Commissioner’s Report
 - i. Certificate of Highway Mileage - approved
 - ii. Better Back Roads grant
AB quotes will need to have culverts added (\$2500 @)
Expect 2 or 3 will be needed on each project
 - iii. Asst Road Commissioner must authorize AB to plow/sand roads
AM will draft a letter, per conversation with SM & PF, confirm that AB will wait to be called.

 - d. Listers’ Report
 - i. Current Use finalized

- ii. 2016 Grand List report to State
 - iii. Equalization Report - COD 17.53% ; CLA 117.13
 - e. Purchasing Policy Drafting Committee report
 - i. Reviewing and adapting VLCT Model Policy
 - ii. Expect to have draft for February Selectboard meeting
 - f. Kitchen Committee report
 - i. Develop a policy to put 25% of Kitchen Rental into Kitchen Capital Res Acct
 - ii. Working on finding a buyer for appliances that came from school
 - g. Zoning Admin's Report
 - i. Nothing to report this month
 - h. Grants Committee Report
 - i. Final Structure & Roof bills to pay
 - ii. Meeting with architect to determine phase 3 options
 - iii. PACIF grant for safety items will be explored
 - iv. Efficiency Vermont grant- Insulation – to be considered
 - v. Additional Fund Raising – Guildhall Sweatshirt sale – to be considered
7. Old Business:
- a. PACIF Grant Programs
8. New Business
- a. Sign Certificate of Substantial Completion – Roof
 - b. Sign (Partial) Payment Estimate – Structural Repair
 - c. Sign Gutter Proposal
 - d. Approve 2017 Municipal Budget - \$307,943.07 M, S, A
 - e. Approve/Sign 2017 Town Meeting Warning M, S, A
 - f. Town Election update
9. Other none
10. Executive Session (if needed) none
11. Signing of Orders
12. Adjournment 7:37 PM