

TOWN OF GUILDHALL
SELECT BOARD MEETING

Wednesday, November 16, 2016 at the Guild Hall at 6:30 P.M.

Minutes

1. Call to Order 6:30 pm
2. Introductions
James "Pete" Fay (JPF), Selectboard Chair (via speakerphone); Richard "Stretch" Martin (RSM), Selectboard Vice-Chair; Gary Brown (GBr), Selectboard Clerk; George Blakeslee (GB), Town Clerk & Treasurer, Lister, Moderator

Pat Rogers (PR), Z.A.; Eileen Thietten (ET), Lister; Susan McVetty (SM), Cemetery Committee Chair; Al McVetty (AM), Asst Road Commissioner; Dennis Bacon (DB), GH Renovation Clerk of Works; Larry Smith, VLCT; Pam Fecteau, VLCT;
3. Approval of Minutes
 - i. Regular Meeting, October 19, 2016 M, S, A
4. Citizens' Concerns None
5. Announcements None
6. Municipal Insurance Policy update– Larry & Pam, PACIF presentation
 - i. Packet about PACIF (Larry)
 - ii. Overview of Member Owned organization
 - iii. Coverage provided
 - iv. Additional services and trainings
 - v. Equipment Grants – \$2500/matching – for safety items
 - vi. Scholarships - \$500 for safety training
 - vii. Renewal proposal (Pam) - \$7,140
 - viii. Town coverage for facility rental ? – town is covered for liability under PACIF even when facilities have been rented/used by third parties. (Pam)
 - ix. TULIP is a low cost liability policy that third parties can purchase for their own protection if they do not have other coverage
 - x. Willing to compare any other quote
7. Reports from Boards, Officers, Committees:
 - i. Treasurer's Report
 - a. Revenue \$769,033 vs. Expense \$238,178
 - b. WGSB Balance \$745,039
 - c. Rev-Exp Report M,S,A - pending audit
 - d. GH Renovation Rev-Exp report
 - ii. Delinquent Tax Collector Report
See handouts
 - iii. Road Commissioner's Report
 - a. Grading in process – well along, but not getting the potholes out

- b. Snow plowing Lamotte/Morin Rd
 - 1. Contact John Nelson and/or check guy in Lunenburg
 - 2. No bid – must have insurance
 - 3. Lunenburg interested once we upgrade those roads
 - c. Town Hall snow plowing for 2016-17– Peaslee M,S,A
 - iv. Lister’s Report
 - a. Assess school building
 - b. Awaiting equalization report
 - c. Preparing for Tax Map updates
 - v. Zoning Admin’s Report
 - a. Two building permits approved
 - vi. Grants Comm. Report
 - a. Structural work complete
 - b. Roof in progress
 - c. Planning Phase 3
 - d. Looking for more grants
 - e. USDA money does not end at Dec 31st
- 8. Old Business:
 - i. Kitchen Committee– motion to charge committee to evaluate and recommend improvements of kitchen M, S 2 Yay/1 Nay
 - a. Volunteers
 - b. B. Mckenzie offers \$3200
 - c. Stretch has contact looking into value
 - d. Lunenburg school interested
 - ii. Bidding Policy Committee update– motion to charge committee to develop draft Bid/Purchasing policy
M, S, A
 - iii. Town Salt Shed title search update– Dan Keenan \$600 to go back to 1920s
 - iv. Morin Rd snowplowing Public Hearing update
 - v. NEKWMD Charter Meeting & Budget Hearing
 - a. Bulky Day – need a set of rules– GBr will draft
 - b. Household trash, cardboard, lumber, construction debris, multiple trips
- 9. New Business
 - i. Roof Repair Change Order M,S,A
 - ii. Lancaster Fire/Ambulance contact
 - iii. Al Tetreault resignation
- 10. Other None
- 11. Executive Session (if needed) None
- 12. Signing of Orders
- 13. Adjournment 8:21 PM