

TOWN OF GUILDHALL
SELECTBOARD ORIENT & ORGANIZE SESSION
Wednesday, March 17, 2020 7:00 PM
Minutes

1. Call to Order 6:58 PM

Orientation

2. Duties of Office - Selectboard handbook – sent electronic version
3. Open Meeting Law
4. Robert's Rules of Order

Organizational

5. Election of Selectboard Officers
 - a. Gary Brown - Chair
 - b. Susan McVetty – Vice Chair
 - c. John Orłowski - Clerk
6. Regular Meeting Day and Time – 3rd Tuesdays @ 6 PM
7. Choice of Newspapers for Postings – Caledonian & Coos Co Democrat
8. Receipt of Bank Statements – Susan McVetty
9. Town Election Results; Filling Vacancies – NO VACANCIES
10. Appointment of Officers – develop proposed list/Town Clerk to extend offers/approve acceptances at next Regular Selectboard meeting