

TOWN OF GUILDHALL  
SELECTBOARD MEETING  
Tuesday, January 21, 2025 @ 6:00 PM  
Minutes

1. Call to Order      6:00 pm
  
2. Introductions  
    Gary Brown (GB), Chair; John Orłowski (JO), Vice-Chair; Jason Sterling, Clerk;  
    George Blakeslee (ge), Town Clerk/Treasurer;  
  
    Brad McVetty, road contractor; Rich Schiller, Broadband; Eileen Thietten, Lister & Zoning  
    Administrator; Trevor Colby, Sheriff
  
3. Approval of Minutes
  - a. Regular Meeting, December 17, 2024      M, S, A
  
4. Citizens' Concerns      none
  
5. Announcements
  - a. Carroll Concrete price increase 5% per ton
  - b. Essex Co. Annual Meeting– Courthouse, January 31, 2025 @ 9 AM
  - c. Board/Commission/Officer Annual Reports due by January 21, 2025
  - d. Nominating Consent Forms for Town Election due January 27, 2025
  
6. Reports from Boards, Officers, Committees:
  - a. Treasurer's Report      M pending audit, S, A
    - i. Revenue\$ 15,292 vs. Expense \$ 19,766 (Jan 1 – Jan 21)
    - ii. WGSB/CDARS Balance \$ 272,427 (Jan 21)
    - iii. Budget vs. Actual – see comparative budget under New Business
  
  - b. Delinquent Tax Collector
    - i. DWT      Total \$ 619
    - ii. DTC      Total \$ 24,873
    - iii. See handout for details
  
  - c. Road Commissioner's Report
    - i. Grant in Aid FY24 \$9k Hydrologically Connected – reimbursement received
    - ii. Grant Better Roads FY25 \$20k Lamotte Rd – complete by Sep 30, 2025
    - iii. Grant in Aid FY25 \$6k – Hydrologically Connected by Sep 30, 2025 (pre)
    - iv. Grant Better Roads FY26 \$20k – application submitted Category B
    - v. Certificate of Highway Mileage – signed

- vi. Electronic Speed Signs – have arrived
  - vii. Update on Road Condition/Work  
North Rd is pretty rough but will have to wait until Spring; other roads in good shape; Morin Rd has been opened up by abutter; road signs are being stolen; Salt has been delivered; Road Erosion Survey update has been uploaded to State database;
  - a. Listers' Report
    - i. Finalized 2024 Grand List - \$484,633.00
    - ii. 2024 Equalization Report – CLA 95.10% ; COD 7.22% ; within acceptable limits  
2024 State Adjustment to our Homestead Education Tax 131.43%
  - d. Zoning Admin's Report
    - i. Courthouse addition public hearing held January 8, 2025; town attorney is preparing legal decision with PB/ZRB/Historic District Commission
    - ii. A Hodgdon matter is still in 30 day Appeal period; fines are accruing
7. Old Business:
- a. MERP – VT Historic Preservation Review
  - b. NEK Broadband update – preparing details for town report
  - c. Lancaster Fire 2025 contract \$11,745 – same as 2024
  - 2. LHMP –1<sup>st</sup> portion draft received – requesting public response
8. New Business:
- a. Sheriff's 2024 Report - Trevor explained the specifics of the annual report  
Dispatched out of St Johnsbury, so best to call that number for law enforcement  
Check Traffic Ordinance – does it match State highway standards  
Proposed 2026 contract to consider
  - b. CAI Tax Map contract - signed
  - c. Review and Approve 2025 Proposed Municipal Budget of \$ 352,569.52  
Motion to approve a Municipal Budget for 2025 of \$ 352,569.52 M,S, A
  - d. 2025 Town Article Warning – approve  
Motion to approve the 2025 Town Article Warning as printed M,S,A
  - e. 2025 Town Officer Election Warning - informational
  - f. Code of Ethics Ordinance adoption process – 1<sup>st</sup> reading
  - g. Vermont State mandated Ethics training requirement
  - h. Vermont State mandated Open Meeting training requirement
9. Other none
10. Executive Session (if needed) none
11. Signing of Orders
12. Adjournment 7:37 pm