

TOWN OF GUILDHALL
SELECTBOARD MEETING
Tuesday, March 18, 2025 6:00 PM
Minutes

1. Call to Order: 6:00 PM

2. Introductions:

Gary Brown (GB), Chair; John Orłowski (JO), Vice-Chair; Jason Sterling, Clerk;
George Blakeslee (ge), Town Clerk/Treasurer;

Jason McVetty, road contractor; Eileen Thietten, Lister & Zoning Administrator; Dennis Bacon,
Resident/MERP

3. Town Election Results handouts

Orientation

4. Robert's Rules of Order
5. Duties of Office - Selectboard handbook
6. Open Meeting Law – online prof. development by Sep 30
7. Ethics Policy - online prof. development by Sep 30

Organizational

8. Election of Selectboard Officers M, S, A
 - a. Gary Brown – Chair
 - b. John Orłowski – Vice-Chair
 - c. Jason Sterling – Clerk
9. Regular Meeting Day and Time – 3rd Tuesdays @ 6 PM M, S, A
10. Choice of Newspapers for Postings – Caledonian & Coos Co Democrat M, S, A
11. Receipt of Bank Statements – Gary Brown M, S, A
12. Town Election Results; Filling Vacancies – NO VACANCIES
13. Appointment of Officers – continue until resign or SB replaces

March Meeting

14. Approve February 24, 2025 Selectboard minutes M, S, A

15. Citizens' Concerns none

16. Announcements

- a. Dog License Renewal – deadline APRIL 1, 2025

17. Hear Reports from Boards, Officers, Committees:

- a. Treasurer's Report M pending audit, S, A
 - i. Revenue \$ 46,056 vs. Expense \$ 78,536 (Jan 1 – Mar 18)
 - ii. WGSB/CDARS Balance \$ 245,486
 - iii. Budget vs. Actual – handout

b. Delinquent Tax Collector

i.	DPT 2024	PIPT	\$ 11,167	\$ 1,118	\$ 893	\$ 13,178
ii.	DWT	PIPT	\$ 1,406	\$ 62	\$ 320	\$ 1,788

c. Road Commissioner's Report

- i. Grant Better Roads FY25 \$20k Lamotte Rd – complete by Sep 30, 2025
- ii. Grant in Aid FY25 \$6k – Hydrologically Connected by Sep 30, 2025 (pre)
- iii. Grant Better Roads FY26 \$20k – application submitted Category B
- iv. Grant Program – FY26 Muni HWY due Apr 15 – depends on hydro study
- v. Class2 Gravel grant will be submitted
- vi. Electronic Speed Signs – obtaining poles
- vii. Road/Bridge Standards Compliance certification – submitted
- viii. MRGP Annual Report – approve/sign - M, S, A
- ix. Update on Road Condition/Work – Heavy rain and warm melt had water running down Fellows Rd; some culvert clearing; soft spot on Fellows Rd at McVetty's; a Morin Rd culvert is damaged; Lamotte Rd had water running in the road and thawed out a culvert; pothole filling on North Rd;

d. Listers' Report

- i. Processing Homesteads and Current Use
- ii. Follow up building permits

e. Zoning Admin's Report

- i. Planning Board organizational meeting Wed Mar 26th
- ii. Will recommend a regularly scheduled monthly meeting
- iii. Cannabis dispensary inquiry in Historic District – not permitted

18. Old Business:

- a. Zoning Bylaws revision – M adopt Muni Planning Grant Resolution, S, A
- b. MERP – approve RFP for general contractor – M, S, A
- c. LHMP –1st portion draft received – requesting public response
- d. Code of Ethics Ordinance – update

19. New Business:

- a. Essex Co. Sheriff Contract – accept/sign M \$12,000, S, A
- b. Local Emergency Management Plan (LEMP) – Adopt/sign M, S, A

20. Other V Hodgdon visible junk vehicles

21. Executive Session (if needed)

22. Signing of Orders

23. Adjournment 6:55 PM