

TOWN OF GUILDHALL
SELECTBOARD MEETING
Tuesday, September 17, 2024 6:00 PM
Minutes

1. Call to Order 6:00 PM
2. Introductions
Gary Brown (GB), Chair; John Orłowski (JO), Vice-Chair; Jason Sterling (JS), Clerk;
George Blakeslee (ge), Town Clerk/Treasurer;

Eileen Thietten, Lister & Zoning Administrator; Brad McVetty, road contractor; Rich Schiller, Broadband
3. Approval of Minutes
 - a. Regular Meeting, August 20, 2024 M, S, A
4. Citizens' Concerns none
5. Announcements
 - a. MERP grant application assistance (Thank you, Dennis Bacon)
6. Reports of the Boards, Officers and Committees
 - a. Treasurer's Report M pending audit, S, A
 - i. Revenue \$ 344,476 vs. Expense \$ 347,997 (Jan 1 – Sep 17)
 - ii. WGSB/CDARS Balance \$ 337,398
 - iii. Budget vs. Actual handout
 - b. Delinquent Tax Collector
 - i. Report - see handouts
 - ii. DPT (21) P \$ 3,114 I \$ 1,635 P \$ 249 T \$ 4,998
 - iii. DPT (22) P \$ 3,772 I \$ 1,301 P \$ 302 T \$ 5,375
 - iv. DPT (23) P \$ 5,828 I \$ 962 P \$ 466 T \$ 7,256
 - v. Total P \$ 12,714 I \$ 3,898 P \$ 1,017 T \$ 17,628
 - vi. DWT P \$ 1,659 I \$ 25 P \$ 175 T \$ 1,859
 - c. Road Commissioner's Report
 - i. Grant Better Roads \$20k Morin Rd complete by Sep 30, 2024
 - ii. Grant Grant in Aid \$9k Hydrologically Connected by Sep 30, 2024 (pre)
 - iii. Grant Better Roads \$20k Lamotte Rd – complete by Sep 30, 2025 - signature
 - iv. Grant in Aid \$6k – Hydrologically Connected by Sep 30, 2025 (pre) - signature
 - v. Electronic Speed Signs – update - permit received

- vi. Commissioner's report:
Fixing potholes on Granby Rd, Roads good shape overall – some spots in the usual places, mowing to start soon, need to trim back apple trees, considering widening Morin Rd, Brad to start grant work on Fellows Rd, wont need to order much sand this year

- d. Listers' Report
 - i. Completing Homestead downloads, Current Use calculations/certification
 - ii. Sales Study scheduled for September 24th
 - iii. Tax Map updates to be scheduled

- e. Zoning Admin's Report

- f. 3 permits to be consider October 9th – 2 variances and 1 historic district, expecting another permit from Essex County Court, plan to set a date soon for the appeal hearing on the second Notice of Violation regarding the folks living in a travel trailer on Allen Hodgdon's property in South Guildhall

7. Old Business:

- a. All Hazard Mitigation Plan – update – reviewing initial review of old plan
- b. NEK Broadband report – update – ZA for pad received, now have 1000 customers
- c. ARPA funds – update - GB to prepare quote RFP for Master Water Meter
- d. Guildhall info sign – Motion to move sign over to Hall – not moving after all
- e. Accessible ramp needs to lifted and new railings installed – railing has been repaired and painted, so need to consider how to raise pad

8. New Business:

- a. Municipal Energy Resilience Project (MERP)
Motion to authorize Town Clerk to submit grant application, S, A
- b. Fitch Fuel Oil Quote 2022-2023
Motion to accept Fuel Oil Quote, S, A
- c. Rubbish/ Recycling contract process - act on quote @ Oct mtg
Motion to designate D4 as sole Waste Collection provider, S, A
- d. PACIF municipal insurance renewal authorization - awaiting forms
Motion to authorize Town Clerk to sign PACIF renewal documents, S, A

9. Other

- a. Town considering approaching Janice Peaslee about purchase of the field between her home and the cemetery for future cemetery expansion, might be possible to have a 'Life Estate' type of deed in which Janice retains ownership during her life and then becomes the town's.

10. Executive Session (if needed) none

11. Signing of Orders

12. Adjournment 6:50 PM