

TOWN OF GUILDHALL
SELECTBOARD MEETING
Tuesday, September 19, 2023 6:00 PM
Minutes

1. Call to Order 6:04 pm
2. Introductions
Gary Brown (GB), Chair; John Orłowski (JO), Vice-Chair; Jason Sterling (JS), Clerk;
George Blakeslee (gbl), Town Clerk/Treasurer;
Eileen Thietten, Zoning Administrator, Lister; Brad McVetty, road contractor, resident;
Karen Kotecki, NEK Broadband (via phone); Valerie Foy, emergency manager, resident;
Rich Schiller, NEK Broadband town rep, resident; Regina Astle, resident; Dave Snediker,
NVDA; Alex McLain and Danielle Aretz, National Grid;
3. Approval of Minutes
 - a. Regular Meeting, Aug 15, 2023 M, S, A
4. Zoning – warning letter (tabled until October)
5. NEK Broadband OLT action
 - a. Motion – Approve easement for OLT at Salt Shed, pending approval of VTrans and acceptable Building Permit M, S, A
 - b. VTrans – check to see if OLT at Salt Shed
Karen will contact with VTrans
 - c. Not a taxable assessment to the Town (CUD)
 - d. Service map – 2024 along Rt 102 (possible complete in 2025)
6. Citizens’ Concerns
 - a. Regina Astle – what is the status of M Crum property?
Chickens damaged her property
SB & ZA to draft a letter about condition of the property
7. Announcements
 - i. New office hours start Oct 1st
8. Reports of the Boards, Officers and Committees
 - a. Treasurer’s Report M pending audit, S, A
 - i. Revenue \$ 362,324 vs. Expense \$ 315,779 (Jan 1 – Sep 19)
 - ii. WGSB/CDARS Balance \$ 340,448
 - iii. Budget vs. Actual handout
 - b. Delinquent Tax Collector
 - i. Report - see handouts
 - ii. DPT P \$ 3,114 I \$ 1,074 P \$ 249 T \$ 4,437
 - iii. DPT P \$ 4,344 I \$ 631 P \$ 348 T \$ 5,322

iv. DWT P \$ 958 I \$ 14 P \$ 125 T \$ 1,097

c. Road Commissioner's Report

- a. Grant in Aid \$11,500 [\$2,875 = \$14,375] – by 9/30/2024 **
Sign grant amendment to 9/30/2024
- b. Better Roads \$20,000 [\$4,000 = \$24,000] - by 6/30/2024 (4 pictures)
- c. Grant in Aid \$9,000 [\$2,250 = \$11,250] – by 9/30/2024
- d. Update on Roads – Breault Rd is ditched and add some gravel, North Rd graveled and to be graded, Granby Rd driveway request conflicts with culvert and water runoff – will confirm in writing, trail signs being stolen – need 10 x 10 foot posts (worksafe) and 20 x anti-theft rivets and 10x anchors, 10 x J bolts

d. Listers' Report

- i. property transfers & sales validations

e. Zoning Admin's Report

- i. Meeting with NVDA and Planning Board – preparing a survey to send to town

9. Old Business:

- a. MERP assessment on Sep 26th

10. New Business:

- a. Municipal Technical Assistance Program (MTAP)
Motion to participate in the VLCT MTAP program, S, A
- b. Fitch Fuel Oil Quote 2022-2023
Motion to accept quote from Fitch Fuel as town fuel provider, S, A
(bid it in July 2024)
- c. PACIF municipal insurance renewal authorization - awaiting forms
Motion to authorize Town Clerk to sign PACIF renewal documents, S, A
- d. Rubbish/Recycling contract process - act on quote @ Oct mtg
Motion to designate D4 as sole Waste Collection provider, S, A
- e. Twin States Energy Project - Letter of Concern
Motion to send to National Grid for reply by October 17th, S, A

11. Other none

12. Signing of Orders

13. Executive Session none needed

14. Adjournment 7:37 pm