

TOWN OF GUILDHALL
SELECTBOARD TELECONFERENCE MEETING
Wednesday, March 16, 2021 6:00 PM
Minutes

1. Call to Order 6:00 PM
2. Introductions –
Gary Brown (GB), SB Chair; John Orłowski (JO), SB clerk; Susan McVetty (SM), SB vice-chair, Cemetery Commission Chair; George Blakeslee (gbl), Town Clerk/Treasurer; Eileen Thietten, Lister, Zoning Administrator;
3. Selectboard & Town Office Election Results handout

Orientation

4. Duties of Office - Selectboard handbook
5. Open Meeting Law
6. Robert's Rules of Order

Organizational

7. Election of Selectboard Officers
 - a. Gary Brown – Gary Brown
 - b. Susan McVetty – Clerk
 - c. John Orłowski – Vice Chair
8. Regular Meeting Day and Time – 3rd Tuesdays @ 6 PM
9. Choice of Newspapers for Postings – Caledonian & Coos Co Democrat
10. Receipt of Bank Statements – Gary Brown
11. Town Election Results; Filling Vacancies – NO VACANCIES
12. Appointment of Officers – develop proposed list/Town Clerk to extend offers/approve acceptances at next Regular Selectboard meeting

March Meeting

13. Approve February 16, 2021 Selectboard minutes M, S, A
14. Citizens Concerns none
15. Updates
 - a. Dog License Renewal –deadline APRIL 1, 2021/renew by mail
16. Hear Reports from Boards, Officers, Committees:
 - a. Treasurer's Report M, S, A pending audit
 - i. Revenue \$ 56,100 vs. Expense \$ 51,324 (Jan 1 – Mar 16)
 - ii. WGSB/CDARS Balance \$ 389,452
 - iii. Budget vs. Actual - handout
 - b. Delinquent Tax Collector
 - i. Report - see handouts
 - ii. DPT PIPT \$8,319 \$697 \$666 \$9,682
 - iii. DWT PIPT \$663 \$25 \$47 \$735
 - c. Road Commissioner's Report
 - i. Road/Bridge Standards Compliance certification - submitted

- ii. Update on Road Condition/Work
- iii. In pretty good shape
- iv. Roads posted until May 14th
- v. Gravel on Lamotte Rd
- vi. Fellows Rd below A Berry's will need some work when dry out
- vii. On the watch for logging trucks
- viii. Met with Shauna Clifford
- ix. AOT will consult on relocating Fellows Four Corners portion
- x. Cleared tree down on Fellows Rd
- d. Listers' Report
 - i. Processing Homesteads and Current Use
 - ii. Preparing for site visits to Zoning Permits
- e. Zoning Admin's Report
 - i. One building permit
 - ii. 3 or 4 phone inquiries
- 17. Old Business:
 - a. Fire/Ambulance Contract – confirming fee
 - b. Frizzell / SB - research her questions and set up a meeting
 - i. Letter to turn property over to Frizzell from W edge of ROW to E boundary
- 18. New Business:
 - a. Local Emergency Management Plan – Adopt/sign M, S, A
 - b. Annual Highway Financial Plan – Adopt/sign M, S, A
 - c. Road Contract 2021-2024 vote to accept contract M, S, A
- 19. Other - none
- 20. Executive Session (if needed) – none
- 21. Signing of Orders M, S, A
- 22. Adjournment 6:48 PM

Join the online meeting:

<https://join.freeconferencecall.com/townclerk66>

Online meeting ID townclerk66 (no charge)

Or

Call-in information

Dial-in number (701) 802-5210 (toll charges may apply)

Access code 465422#