

**TOWN OF GUILDHALL
SELECTBOARD MEETING
Wednesday, March 16, 2016 6:30 PM
Agenda**

Orientation Meeting

1. Call to Order
2. Introductions

Present: James “Pete” Fay (JPF), Selectboard; Richard ‘Stretch’ Martin (RSM), Gary Brown (GBr), Selectboard; George Blakeslee (GB), Town Clerk & Treasurer, Lister, Moderator

3. Duties of Office
 - i. referred to Selectboard handbook
4. Open Meeting Law
 - i. reviewed requirements, particularly regarding Posting of Agenda and Minutes, and Executive Session
5. Robert’s Rules of Order
 - i. govern VT public meetings
6. Adjournment

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Organizational Meeting

1. Call to Order
2. Election of Selectboard Officers
 - i. Pete Fay
 - ii. Stretch Martin
 - iii. Gary Brown
3. Regular Meeting Day and Time
4. Choice of Newspapers for Postings
5. Receipt of Bank Statements
6. Town Election Results; Filling Vacancies
 - i. Post Lister Vacancy for 10 days
 - ii. schedule review of applications
7. Appointment of Officers
 - i. Post all Appointed Positions
 - ii. Contact each Appointed Position incumbent and inquire if they will continue
 - iii. Post Water Commissioner vacancy for 10 days
 - iv. schedule review of applications
8. Other
9. Adjournment

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Regular Monthly Meeting

1. Call to Order
2. Introductions
3. Approval of Minutes
 - a. Feb 24, 2016 regular meeting
4. Citizens' Concerns
5. Announcements
 - a. Rabies Clinic Sat Mar 19 10 - 11am
6. Reports from Boards, Officers, Committees:
 - a. Water Commission Report
 - i. Northumberland representatives
 - b. Treasurer's Report
 - c. Delinquent Tax Collector Report
 - d. Road Commissioner's Report
 - e. Listers' Report
 - f. Zoning Admin's Report
 - g. Grants Comm. Report
7. Old Business:
8. New Business
 - a. Local Emergency Operations Plan - Requires Update
9. Other
10. Executive Session (if needed)
11. Signing of Orders
12. Adjournment