

**TOWN OF GUILDHALL
AUDITORS MEETING
October 18, 2016
Minutes**

Call to Order: 6:30 p.m.

Attending: George Blakeslee, Town Clerk/Treasurer, Auditors Richard Carlson, Albert Tetreault and Kelly McLain.

The Guildhall auditors held their regular quarterly meeting on October 18, 2016 at 6:30 p.m.

Old Business:

1. July 28, 2016 auditors' minutes reviewed and accepted.
 - A. Asset inventory is still pending.
 - B. Check to see if chainsaw and chloride tank is added to inventory—still pending.
 - C. 3rd party insurance—ongoing.
 - D. Bidding process/policy—none found.
2. Selectboard meeting minutes discussed.
 - A. Kitchen committee. Issues are what power the kitchen committee has, is it recognized by Selectboard, hand sink requirements and whether it is violation of health codes, and question of who owns the kitchen inventory.
 - B. Guild Hall 3rd party liability insurance. Still discussing/ongoing. Will renew current policy if nothing decided prior to town's current policy expiring.
 - C. Bidding process. On Selectboard's agenda for 10/19/16 meeting. Rich will attend and present a rough draft of a bidding policy.

New Business:

1. Audited the General Fund 3rd Quarter books—no irregularities noted.
2. Scheduled 4th Quarter quarterly meeting for December 6, 2016 at 6:30 p.m.
3. An IDS sweep account was created to protect the town's money.

Adjourned: 7:50 p.m.