**TOWN OF GUILDHALL**

**SELECTBOARD MEETING**

**Wednesday, March 16, 2016 6:30 PM**

**Minutes**

**Orientation Meeting**

1. Call to Order 6:33 pm
2. Introductions

Present: James “Pete” Fay (JPF), Selectboard; Richard ‘Stretch’ Martin (RSM), Gary Brown (GBr), Selectboard; George Blakeslee (GB), Town Clerk & Treasurer, Lister, Moderator

Pat Rogers (PR), Z.A.; Eileen Thietten (ET), Lister;

Dennis Bacon (DB);

Northumberland Selectboard: James Weagle, James Tierney, Michael Phillips

1. Duties of Office
	1. referred to Selectboardhandbook
2. Open Meeting Law
	1. reviewed requirements, particularly regarding Posting of Agenda and Minutes, and Executive Session
3. Robert’s Rules of Order
	1. govern VT public meetings
4. Adjournment 6:35 pm

**TOWN OF GUILDHALL**

**SELECTBOARD MEETING**

**Wednesday, March 16, 2016 6:30 PM**

**Minutes**

**OrganizationalMeeting**

1. Call to Order 6:35pm
2. Election of Selectboard Officers
3. Jame ‘Pete’ Fay - Chair
4. Stretch Martin – Vice-Chair
5. Gary Brown - Clerk
6. Regular Meeting Day and Time – 3rd Wednesdays @ 6:30 pm
7. Choice of Newspapers for Postings – Democrat & Caledonian Record
8. Receipt of Bank Statements – Gary Brown
9. Town Election Results; Filling Vacancies
	1. PostLister Vacancy for 10 days
	2. schedule review of applications – Wed., March 30th @ 6:30 pm
10. Appointment of Officers
	1. Post all Appointed Positions
	2. Contact each Appointed Position incumbent and inquire if they will continue
	3. Post Water Commissioner vacancy for 10 days
	4. schedule review of applications – Wed., March 30th @ 6:30 pm
11. Other
12. Adjournment 6:40pm

**TOWN OF GUILDHALL**

**SELECTBOARD MEETING**

**Wednesday, March 16, 2016 6:30 PM**

**Minutes**

**Regular MonthlyMeeting**

1. Call to Order 6:40pm
2. Introductions
3. Approval of Minutes
	1. Feb 24, 2016 regular meeting – moved, second, approved
4. Citizens’ Concerns – none
5. Announcements
	1. Rabies Clinic Sat Mar 19 10 - 11am
6. Reports from Boards, Officers, Committees:
	1. Water Commission Report
		1. Northumberland representatives
		2. Presented 2015 Budget, 2015 Actual, 2016 Budget – see handout
		3. Discussed items
		4. Would like all water users to pay the same rate = $5.00/1000 Gal
		5. Would like to determine a process to work out hydrant backflow & “pit” – meter, fire bypass
			1. DB – town has fire rate meter
			2. Bypass is maintenance loop
	2. Water Commission to develop a recommendation for SB – moved, second, approved
		1. Contact Brent Ward, USDA Rural Development
		2. Have a meeting with water users to share costs
	3. Treasurer’s Report
		1. YTD Receipts ($19,598) vs. Expenses ($66,746)
		2. WGSB Balance ($ 46,613)
	4. Delinquent Tax Collector Report – see handouts
	5. Road Commissioner’s Report
		1. Meeting with Shauna Clifford, Tuesday, March 22, 9 am @ Guildhall
			1. Better Back Roads grant
				1. Due April 15th
				2. Pat has grant drafts from last year
			2. Compliance – Town Road/Bridge Stds& Network Inventory
			3. Annual Financial Plan – Highways
			4. Pavement marking
		2. GBr has driven the roads – in good shape, overall
		3. PR – North Rd has soft spot
	6. Listers’ Report
		1. Cert. No Suit or Appeal Pending
		2. HS-122
	7. Zoning Admin’s Report
		1. Some projects in discussion (4) but no permit applications yet
	8. Grants Comm. Report
		1. Sign Architect Document
		2. Awaiting Tillotson Foundation Grant decision
		3. $1000 donation – Beattie Enterprise
		4. $250 donation – Madeux
		5. Cabin Fever concessions - $100 from Mar 12
		6. Architect (and DB) working with structural engineer
7. Old Business:
	1. Recycling going smoothly
	2. May 14 bulky day – get 3 dumpsters (2 trash; 1 metal)
8. New Business
	1. Local Emergency Operations Plan - Requires Update & Approval

– moved, second, approved

* 1. NEKWMD – charter amendment – not in favor – moved, second, approved
	2. Appointments – post for 10 days; Special SB meeting to appoint on March 30 6:30pm
	3. April SB Meeting – move to 4th Wed., April 27th @ 6:30pm
1. Other
2. Executive Session (if needed)
3. Signing of Orders
4. Adjournment 7:55pm